

Official Memorandum

March 20, 2020 (updated 03/23/20)



Lott is qualified as an Essential Business aligned in the fight against COVID-19 spread

To: All Lott Employees, Customers, Suppliers, ODOT, Ohio DAS, and Ohio State Agencies

As our Nation comes together to slow COVID-19 spread, our President issued updated Coronavirus Guidance for America (03/16/20). The Guidance states that: "If you work in a critical infrastructure industry, as defined by the Department of Homeland Security (DHS), such as healthcare services and pharmaceutical and food supply, you have a special responsibility to maintain your normal work schedule." Governor DeWine's "Stay at Home" Order (03/22/20) uses the DHS Essential Businesses List for those in Ohio who are responsible to maintain their normal work schedule.

Lott will serve in a vital balance of critical needs to sustain strength, health and community safety. Lott will continue a flow of products and services in continuing operations. As a non-profit provider of products and services Lott declares it's essential to the community and supply chain needs.

Lott, since 1955, supplies products and services necessary to maintain many industries including but not limited to those in the table below. Lott serves many necessary state operating agencies including ODOT as well as meals for school-aged children. Lott is vital to many ongoing needs of our community during our national battle against Coronavirus spread.

Industries Lott serves (below) are deemed essential by governors and must operate continuously to prevent harm to the flow of power and goods to sustain healthy families and safe communities.

agriculture	energy distribution	hospital industry	recycling & sanitation
ambulance repair parts	fire stations	household goods	sanitization products
automotive repair parts	food & processing	industrial manufacturing	State (all Ohio agencies)
biomedical	freight industry	infrastructure	state goods supplier
construction	gas stations	meals for students	storage
convenience stores	government buildings	medical facilities	transportation
disinfectant products	grocery industry	ODOT	trash collection
distribution	healthcare	pharmacy facilities	truck repair parts
electrical contractors	home appliances	police stations	utility distribution
emergency power supply	home repair parts	public transportation	warehousing

Lott is not customer facing, maintains social distancing and is not having meals, breaks, or meetings in groups over 10. Lott released associates considered at risk due to age, underlying conditions, or disability to shelter at home until further notice. Lott sanitizing facilities multiple times per shift, doing health temperature checks this week with non-contact, medical-grade thermometers. Lott deems its operations approved as an essential business. Lott is operating at full schedule and encourages all current, past and new customers to allow us to serve you at this vital time of need. Lott management extend hope and prayers for all to avoid COVID-19.

Sincerely,

Lott, Sales Director

P.S. If you have vital production needs, please call Cell: 419-346-1853 to inquire how we can help.