



NOTICE (Effective 01/03/22)

THANK YOU for GIVING BACK!
NAID Secure Certified Paper Shredding



Enhancing Lives
Transforming Business
Enriching Communities

YOU Help LOTT Employ Workers with Developmental Disabilities

WALK-IN SHREDDING SERVICES for home/office paper only Please Ring Bell Only Once during hours below

HOURS: 8:30am-11:45am and 12:45pm-2:30pm Mon-Fri.

WHERE: Shredding service is located on the West side of the building, towards the back at DOOR "H" under a Red Canopy (see picture)

FEES: \$7.50 minimum, up to 50 lbs., +\$0.15/lb. over 50 pounds.

PAYMENT: Cash, check or credit card payment is due at time of service.

BUSINESS: Payment due at time of service unless approved credit in place.

DONATIONS: We appreciate donations over standard fees. As a 501(c)(3) non-profit, Lott can provide receipts (refer to your tax advisor for tax deductions).

CONTAINERS: PLEASE bring paper loose/visible, in banker box or corrugated box



No binder clips, no trash bags, no plastic bags, no tobacco items,
No needles, no cans/glass/bottles, no metals, no trash, no clothes,
No newspapers/magazines/, no spiral/multi-ring binders (paper only)
ALL FOLLOWING PRODUCTS (BELOW) ARE NOT PERMITTED



No Trash
No Food
No Food-Containers

No X-rays
No Film
No Photo-Negatives

WITNESS: If you need expedited-witness service please arrive no less than 30 min. prior to closing hours above. Please be patient with supervision during active work activity.

Lott is totally committed to serving you and our employees safely.

THANK YOU for your cooperation, patience & business that Gives Back to our community.

Posting date January 03, 2022 (R1 07-15-22)